

Brooklyn Little League

A member of the Connecticut District 12 Little League



Brooklyn Little League Meeting Minutes November 14th, 2022

1. Call to order 6:00pm – Felix Ramos
2. Members in attendance: Ben Wakely, Britney Lisee, Clare Snyder, Felix Ramos, Galliehue Blevins, Jenn Warner, Kelli Carchidi, Lisa Sangillo, Mark Coddington, Meaghan Wakely, Mike Malone, Mike Snyder, Mike Wlodarczyk, Pete, Czmyr, Rachel Wlodarczyk, Rich Huntington, Shawn Lisee, Steve Palazzi, Steve Sorel, Tony Sangillo, Vanessa Czmyr
3. Meaghan Wakely gave a report from the audit committee. Please see attached.
4. Election of Board Members
 - a. The following were nominated and elected without opposition. Outgoing Secretary Pete Czmyr cast one vote to elect all new board members.
 - b. President – Shawn Lisee
 - c. Vice President – Steve Sorel
 - d. Treasurer – Mike Snyder
 - e. Secretary – Ben Wakely
 - f. Player Agent - Galliehue Blevins
 - g. Safety Officer – Steve Palazzi
 - h. Umpire in Chief -
 - i. Sponsorship Coordinator –
5. Incoming President Shawn Lisee thanked Felix Ramos for his contributions to the league and was excited for the upcoming year.
6. President Lisee will appoint all unfilled positions on the board.
7. Meeting adjourned at 6:35pm

Respectfully submitted by Ben Wakely

Attachment: Audit report memo

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To Brooklyn Little League Board of Directors November 7th, 2022

RE: AUDIT

I was provided bank statements and check stubs/receipts for the months of January 2022 to July 2022. I utilized a Monthly Worksheet, from the Little League International Website, which calculated on the individual sheets automatically. I calculated totals across the months-and double checked the math-but apologize for any errors. This information should be used for a general picture of the League's finances.

Revenue and Expenses

In that time, I calculated 33,790.80 in revenue. Registration and fees: 12,295.37

Sponsorship: 11,862.38

Fundraisers: 9,593.15

Donation: 40.00

Our expenses totaled 27,613.88 which are itemized by type on the July Worksheet.

Recommendations:

Invest in Quickbooks to ensure a clear map of spending and revenue. The July Worksheet can be utilized to generate a budget outline for the league.

Clearly itemize expenses as we go-for example there was a PayPal cost for \$799.16 Express Payment to Practice Sports Inc. that has no receipt or note on the statement to itemize the expense. Looking at the website suggests it could have been a batting cage or L-screens?

Quickbooks would make this process much easier and allow us to track our expenses as compared to our budgeted funds.

Clearly note on deposit slips the source of the revenue, or if using QuickBooks, note using that tool. Utilize the tax-exempt status whenever possible to not pay taxes on purchases.

Notes Regarding Itemization of Expenses and Revenues By Month

January 2022

March 2022

April 2022

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Check 1503-25.00 unaccounted - no receipt to tell what it went to.

Fat Cow Web Hosting Costs

○ PayPal Inst Xfer 220306 – debit for 228.95

○ PayPal Inst Xfer 223014 – debit for 21.26

○ PayPal Inst Xfer 220326 – debit for 21.26

Misc. Items-NE Dist Department of Health Permit – 85.00

• Professional Services Expense- clinic reimbursement

• PayPal Inst Xfer 220425- debit for 149.90 Cost for Little League Zoom Account

May 2022

• Two utilities checks cashed in May for April and May balance

• Misc. Expense for face painting, DJ, and donuts for opening day June 2022

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July 2022

- Professional services expense-clinic reimbursement
- Other Income-check deposit slips
- PayPal Inst Xfer 226015- debit for 67.14 to LL Baseball-filed under miscellaneous
- PayPal Inst Xfer 220606 – debit for \$799.16 Express Payment to Practice Sports Inc.—batting cage supplies?
- \$560 of utilities is from port-a-john rental (2 months)
- Misc. expense: awards, printing, magazines for closing ceremonies (\$1250), Adult All Star Shirts (\$575.50)

Respectfully Submitted, Meaghan Wakely